MIN 247 Spiritual Care in Family Services (Chaplaincy Elective)
Online Course
Fall Semester 2018

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Duration: September 5 to December 4, 2018
Delivery Mode: Online
Credits: 3 credit hours

Prerequisites: None; however, it is assumed that those participating in this elective will be in or preparing for ministry in The Salvation Army Community and Family Services. Course Participants will need functional opportunities within a Salvation Army Community & Family Services Ministry Unit.

Voluntary Withdrawal Date: November 2, 2018
Time Extension Application Deadline: November 23, 2018

Course Description
This course will consider the specifics of spiritual care in the Community Family Services setting. Students will review concepts of poverty, the four key relationships that are integral to client transformation, and examine the development of programs and best practices for spiritual care.

Learning Outcomes for students

Upon successful completion of this course the student will:

- Have formed a deeper understanding of poverty
- Comprehend the components of holistic ministry
Be familiar with the four key relationships integral to client transformation
Demonstrate competence in recognizing and addressing clients who may be spiritual support seeking
Have a framework for the development of spiritual care programs in CFS
Have gained confidence for intentional ministry to the disenfranchised

Required Textbook(s) and Reading(s)


ISBN#978-0-8024-0998-0


Additional articles will be posted in the Assigned Reading Section of each module.

Course Outline

The course is 13 weeks in duration and will focus on the following:

- Spiritual Care as a component of missional activity in Community & Family Service Ministry Units.
- Understanding Poverty from biblical and contemporary perspectives
- Holistic Ministry for Holistic Transformation
- The four key relationships integral to client transformation.
- Spiritual Support Seeking
- Spiritual care programs and best practices
- Client Interactions

Course Requirements

*Modular Contributions – 50% total*

This mark is assigned according to the required weekly online participation. Weekly – modular responses submitted each Wednesday and Friday by 11:59 p.m.

30% for initial posts (Wednesday)
20% for responses (Friday)
**Verbatim Submission – 10% total**
In Modules 10 and 11 students will need to submit a single verbatim account of a client interaction and comment on verbatim submissions of others.

**Modular Assignments – 20% total**
Short assignments to support course learning are required for submission in the following modules:
- Module 4 – 2 page response to topical question – 4%
- Module 6 – Creation of Client Intake Form – 6%
- Module 7 – Interview or Discussion Group Report – 6%
- Module 8 – Spiritual Interventions on the Continuum of Change – 4%

**Final Paper – 20% total**
- Write a paper that strives to answer the question: *How can Salvation Army Community and Family Services journey with the materially poor in ways that lead to holistic lasting change?* It will be important to express your understanding and answer to the question through the lens of the chaplain or spiritual care ministry. As you format your answer and present your perspective it will be important to support your position with academic and theological citations and scriptural references. The paper should be a minimum of ten pages in length. (Maximum of 12 pages) All work to be submitted in 12 pt. font, double space according to Turabian or APA Style Guide.

*It is important to note that a point five (.5%) deduction will be made for each day the required online work or Final Paper is late.*

**Course Evaluation and Grading System**

**Assignments:** Assignments are as listed above. Full Details will be given via the on-line course site.

**Class participation** is required as outlined above. Marks will be deducted for not posting answers and responses as requested.

**Numeric Grades, Letter Grades & Grade Points**

95 - 100% A+ (4.5) Exceptional performance with evidence of outstanding original thinking, superior organization, exceptional capacity to analyze and synthesize; a superior grasp of the subject matter with sound critical evaluations; evidence of an extensive knowledge base. A final grade of A+ may be awarded only with the approval of the Academic Dean.
80 – 94% A (4.0) Excellent performance with evidence of excellent original thinking, excellent organization, excellent ability to analyze and synthesize; an excellent grasp of the subject matter with sound critical evaluations; evidence of an extensive knowledge base.

75 – 79% B+ (3.5) Very good performance with evidence of original thinking, very good organization, demonstrated ability to analyze and synthesize; a very good grasp of the subject matter; evidence of good critical judgment, a very good understanding of the relevant issues under examination; very good familiarity with the relevant literature.

70 – 74% B (3.0) Good performance with evidence of a good grasp of the subject matter; evidence of critical capacity, good analytical ability, a good understanding of the relevant issues under examination; evidence of good familiarity with the relevant literature.

65 - 69% C+ (2.5) Satisfactory performance with evidence of a satisfactory grasp of the subject matter; evidence of critical capacity, demonstrated analytical ability, an understanding of the relevant issues under examination; evidence of familiarity with the relevant literature.

60 – 64% C (2.0) Adequate performance with evidence of an adequate grasp of the subject matter; some evidence of critical capacity, an ability to develop solutions to simple problems found in the material; evidence of familiarity with some of the relevant literature.

50 – 59% D (1.0) Marginal performance with evidence of marginal familiarity with the subject matter and some evidence that critical and analytical skills have been used.

0 – 49% F (0) Inadequate performance with little evidence of even a superficial understanding of the subject matter; serious weaknesses in critical and analytical skills; limited or irrelevant use of the literature; failure to satisfy course requirements.

Academic Policies
Academic Integrity
It is a serious offense to present a piece of work for course credit as one’s own if the work was done by some other person (plagiarism). Plagiarism or any form of cheating in examinations or term tests (e.g. crib notes) is subject to serious academic penalty that may include loss of part or all of the marks for an assignment/test, failure in the course, dismissal from the University College, or other serious consequences.

To plagiarize is to take ideas or words of another person and pass them off as one’s own. In short, it is stealing something intangible rather than an object. Obviously it is not necessary to state the source of well known or easily verifiable facts, but students are expected to acknowledge the sources
of ideas and expressions they use in their written work, whether quoted directly or paraphrased. This applies to diagrams, statistical tables and the like, as well as to written material and materials or information from Internet sources. To provide adequate documentation is not only an indication of academic honesty but also a courtesy which enables the reader to consult these sources with ease. Failure to do so constitutes plagiarism. It will also be considered plagiarism and/or cheating if a student submits an assignment in whole or in part by someone other than him/herself, or copies the answer or answers of another student in any test, examination, or take-home assignment.

Instructors are required to report all allegations of plagiarism or cheating to the Associate Academic Dean for Extended Learning before a grade is assigned. The original assignment is submitted to the Associate Academic Dean. The Dean will chair a joint meeting of student and instructor to hear both the allegations and the student’s response to the allegations. The VP-Academic and Dean will then make a determination whether or not plagiarism or cheating has in fact occurred and decide on appropriate disciplinary measures. The student and instructor will be notified of the Dean’s decision in writing. A copy of the decision will be sent to the Registrar and University College President.

The student has the right to appeal the decision of the VP-Academic and Dean (see Academic Appeals in course calendar).

**Policy on Unclaimed Term Work**
It is the student’s responsibility to claim all course work, assignments or tests. Any course work that has not been claimed by students will be held for a period of four months from the end of final exam period for the term in which the work was assigned. At the conclusion of this time, all unclaimed course work will be destroyed according to FIPPA guidelines.

**Policy on the Use of Personal Computers, Electronic Devices and Cell Phones in Booth Classrooms**
We consider the Booth classroom environment to be a special place of focused engagement between professors and students. As such, electronic devices are allowed in the classroom only for the purposes of course instruction. The use of computers, the internet (including email), downloaded material, or other electronic devices such as cell phones require the express permission of the instructor. Social networking sites such as Facebook, Twitter, blogging and other related activities are not permitted in Booth classrooms. The use of personal computers and other electronic devices in the classroom is a privilege which may be withdrawn at the discretion of the instructor.