



CONFIDENTIAL ONCE COMPLETED

**CONFIRMATION OF NEED FOR
ACCESSIBILITY SERVICES**

Booth UC Student Services Office provides academic accommodations for students with permanent or temporary disabilities/medical conditions based on documentation received from an appropriate professional. Documentation must be dated within the past 3 years to be considered.

- Learning Disabilities** – provide documentation based on a psycho-educational assessment by a registered psychologist. Documentation for learning disabilities should be based on adult assessment.
- Chronic or Temporary Physical Health Disabilities** – provide documentation by the appropriate physician or specialist.
- Mental Health Disabilities** (including ADHD) – provide documentation by a psychologist or psychiatrist.
- Other Medical Conditions**

Completed form to be forwarded to the Dean of Students by mail/fax to the address/number at the bottom of the page.

Part 1: Student Information (to be completed by student)

Last Name	First Name	Program		
Address		City/Town	Prov/State	Postal/Zip Code
Telephone		Email		

Student Authorization for Release of Medical Information

I hereby authorize the information on this form to be released to the Dean of Students at Booth University College

Student Signature	Date
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Part 2: Diagnosis (to be completed by the Assessor)

Diagnosis	Date diagnosed or when symptoms first appeared
Secondary Diagnosis	Date diagnosed or when symptoms first appeared
Type of Disability <input type="checkbox"/> Permanent <input type="checkbox"/> Chronic <input type="checkbox"/> Temporary <input type="checkbox"/> Needs to be reassessed periodically	If a temporary disability , date of anticipated recovery _____ If needing to be reassessed periodically , specify frequency: _____

Impact of Disability on the Following Activities (Please check all that apply)

Activities	Impact Level				
	None	Mild	Moderate	Severe	Uncertain
Concentration					
Memory					
Social Interaction					
Managing Internal Distractions					
Managing External Distractions					
Timely Completion of Tasks					
Regular and Timely Attendance					
Making and Keeping Appointment					
Stress Management					
Writing					
Notetaking					
Examinations/Evaluative Situation					
Others:					
Others:					

Medications

Is the student currently taking medication for their illness/symptoms? No Yes

If yes, please describe any effects or side effects that may impact the student’s ability to complete academic activities:

If yes, do limitations/symptoms persist even with medication? No Yes

Please describe: _____

Recommended Accommodations (please check all that apply)

- Time extensions for assignments, tests, exams
- Number of exams limited to one per day
- Separate, quiet space for writing tests, exams
- Use of Booth UC Accessibility laptop computer for writing tests, exams
- Use of Booth UC Accessibility speech to text software (Dragon Naturally Speaking) for writing exams
- Volunteer note taker request
- Audio record lecture; may request lecturer notes/ppt
- Alternate format (e.g. pdf) of course texts
- Extended Academic Learning Centre supports (i.e. more than 2 appointments per week)
- Other – Booth UC will provide specialized accommodations based on documented need and approval from the Dean of Students. Please provide a brief description of specialized accommodations required. A meeting with the Dean of Students is required prior to approval:

Comments:

Occupation of Certifying Assessor

- Physician Psychologist Psychiatrist Neurologist
 Neuropsychologist Other (Please specify): _____

Certifying Assessor Information

Last Name	First Name	Telephone No: ()		
		Fax No.: ()		
Address		City/Town	Prov/State	Postal/Zip Code
Signature		Date		

The personal information collected by the Dean of Students will be used to aid in assessing appropriate academic accommodations for the student registered with Student Services of Booth University College

If you have any question about the collection of personal information, please contact our Privacy Officer at privacy@boothuc.ca, call 947-6701, or check out our website at www.boothUC.ca

Booth UC Student Services: Email – studentservices@BoothUC.ca
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