Booth University College

Sessional Instructor

The MBA Program of Booth University College invites applications for multiple **Sessional Instructor** positions in Business Administration (with a variety of specializations in Marketing, Accounting, Data Analyses & Research Methods, CSR, Leadership). The successful candidates will design and teach courses across the Master of Business Administration program. Preference will be given to applicants with demonstrated experience in graduate-level Business programs.

Core Responsibilities

Sessional faculty members are expected to prepare a syllabus, including course description, learning outcomes, course outline and assessment strategies using the Booth University College Syllabus Template. Sample syllabi will be provided to the successful candidates. Upon approval of the syllabus by the School Director and the Academic Office, detailed lesson plans are prepared in advance of course offering and posted to Populi (LMS), together with all relevant materials, including handouts, assigned reading, assignments and assessment rubrics.

Specifically, a Sessional Instructor is responsible to:

- Engage with students to provide academic support, clarify course material, and foster a responsive learning environment
- Deliver instruction in in-person, virtual and hybrid formats, combining instruction and technology through teaching methods, practices and tools and strong teaching strategies
- Collaborate effectively with program administration through clear communication, departmental meetings, and submission of report and documentation
- Develop and grade course exams and assignments to ensure alignment with learning objectives, academic standards and institutional polices while utilizing the SIS system

Qualifications:

All applicants must possess a PhD/DBA or hold equivalent teaching experience at the graduate level. Candidates with work in progress in doctoral studies will be considered if there is evidence of extensive teaching experience. (Candidates with a combination of CPA and MBA will be considered for accounting courses with a minimum of five years of executive work experience.) Satisfactory Criminal Record Check certificate must be provided. The successful candidate must have an active Christian faith and a commitment to the integration of faith and learning in a Christian university-level setting.

To Apply

Application materials should include:
- **curriculum vitae,**
- **statement of teaching philosophy,**
- **statement on how your faith commitment would contribute to both teaching and scholarship at Booth UC,**
- **names and contact information for three references and**
- **evidence of effective teaching (provide samples of course syllabi, teaching outlines and other materials, if available).**

Complete application materials stated above must be submitted in confidence directly to the Human Resources Generalist, at: (email: **BoothUC.Careers@BoothUC.ca**).

All qualified candidates are encouraged to apply; however in accordance with Canadian Immigration requirements, Canadians and permanent residents will be given priority. Applications will be reviewed as received, until the position is filled.

Accommodations are available upon request throughout the recruitment process.

About Booth University College
Booth University College is a Christian institution centrally located in Winnipeg. The University College is rooted in The Salvation Army's history of meeting the needs of the most vulnerable in society and are committed to "Education for a Better World" as described in our mission statement:

William and Catherine Booth University College, a Christian university college rooted in The Salvation Army's Wesleyan theological tradition, brings together Christian faith, rigorous scholarship and a passion for service. The University College educates students to understand the complexities of our world, to develop the knowledge and skills necessary to be active contributors to society, and to know how Christian faith compels them to bring hope, social justice and mercy into our world.